

CABINET

KEY DECISIONS/ WORK PROGRAMME, AND EXECUTIVE DECISIONS MADE

July 2020

Cabinet is required to publish its Key Decisions and forward work programme to inform the public of issues on which it intends to make policy or decisions. The Overview and Scrutiny Committee also notes the Programme, which is subject to regular revision.

Report Title	Date item agreed for report	Outline/Reason for Report/Comments	Original Due Date	Revised Due Date	Key Decision Y? Note 1	Cabinet Member (Note 2)	Service (Note 3)	* This item may contain Exempt Information
Crookham Village Neighbourhood Plan	June 19	To consider the examiners' report.	Nov 19	July 20		GC	P	
Service Plans	Annual	To consider interim Service Plans pending a review of the Council's overall budget position post COVID-19	Apr 20	July 20		DN	All	
Council Response to COVID-19 and Next Steps	June 20	Due to COVID-19	July 20			DN	JCX	
Allotments/Community Gardens	Jan 20	To agree the release of funding to develop Edenbrook Community Gardens, post consideration by Overview and Scrutiny	Mar 20	July 20	Y	DN	E	

Report Title	Date item agreed for report	Outline/Reason for Report/Comments	Original Due Date	Revised Due Date	Key Decision Y? Note 1	Cabinet Member (Note 2)	Service (Note 3)	* This item may contain Exempt Information
The Swan Pub, North Warnborough	July 20	To agree the way forward once the Council has formally taken possession of the Swan and to agree a budget for initial replacement of site hoardings and site maintenance.	Aug 20		Y			Y
Food and Health and Safety Service Plan	Annual	Post consideration by Overview & Scrutiny Committee in July, to recommend to Council that the annual Food Safety Plan be adopted	Jun 20	Aug 20		SK	RS	
Review the Medium Term Financial Strategy (MTFS, and Budget	May 20	To amend as a result of the COVID-19 pandemic	Jul 20	Aug 20		JR	F	
Delegation of Community Protection Notice powers to Housing Associations	May 20	To delegate additional powers to local housing associations to tackle unsocial behaviour.	July 20	Aug 20		SB	H	
Revenue and Capital Outturn 2019/20	Annual	Post consideration by Overview & Scrutiny Committee, to consider the Annual report on outturn.	Sept 20			JR	F	

Report Title	Date item agreed for report	Outline/Reason for Report/Comments	Original Due Date	Revised Due Date	Key Decision Y? Note 1	Cabinet Member (Note 2)	Service (Note 3)	* This item may contain Exempt Information
Treasury Management 2019/20(Annual Report)	Annual	Post consideration by Overview & Scrutiny Committee, to consider the Annual report on Treasury Management Activities 2019/20	Aug 20			JR	F	
Community Infrastructure Levy (CIL)	Apr 19	Post consideration by Overview and Scrutiny in July to consider if it is beneficial to introduce CIL rather than retain the current S106 arrangements	Feb 20	Sep 20		GC	P	
Planning Management Development Peer Review	Aug 19	Post consideration by Overview and Scrutiny in July to consider the Action Plan for Planning Management post the Peer Review	Feb 20	Sep 20		GC	P	
Revised Budgets	Jun 20	Revised budget for 2019/2020 taking into account COVID-19 risks	Sep 20			JR	F	
Update on Peer Review further to revisit of LGA	Dec 18	Post consideration by Overview and Scrutiny in June to consider	Jan 20	Oct 20		DN	JCX	

Report Title	Date item agreed for report	Outline/Reason for Report/Comments	Original Due Date	Revised Due Date	Key Decision Y? Note 1	Cabinet Member (Note 2)	Service (Note 3)	* This item may contain Exempt Information
		the outcomes of the revisit of the LGA.						
Medium Term Financial Strategy (MTFS)	Annual	Post Consideration by Overview and Scrutiny to consider the Medium-Term Financial Strategy	Dec 20			JR	F	
Treasury Management 2019/20 (Half Year Report)	Annual	Post consideration by Overview & Scrutiny Committee, to consider a Half Year review report on Treasury Management Strategy 2019/20	Dec 20			JR	F	
Draft 2020/21 Revenue Budget, Capital Programme and Council Tax Proposals	Annual	Post consideration by Overview & Scrutiny Committee, to agree to recommend to Council the 2020/21 Revenue Budget, Capital Programme and Council Tax Proposals.	Feb 21			JR	F	
Draft 2020/21 Capital Strategy, Treasury Management Strategy Statement and Asset Management Plan	Annual	Post consideration by Overview & Scrutiny Committee, to agree to recommend to Council the 2020/21 draft Capital Strategy, the 2020/21 Treasury Management	Feb 21			JR	F	

Report Title	Date item agreed for report	Outline/Reason for Report/Comments	Original Due Date	Revised Due Date	Key Decision Y? Note 1	Cabinet Member (Note 2)	Service (Note 3)	* This item may contain Exempt Information
		Strategy Statement and Asset Management Plan						
Leisure Centre Opportunities	May 20	TBA	TBA			JR	F	
Review of Commercialisation Strategy	May 20	To review the Commercialisation strategy in light of COVID-19 implications.	TBC			RQ	CS	

Note 1

A “key decision” means an executive decision which, is likely to -

- a) result in Council incurring expenditure or the making of savings which amount to £30,000 or 25% (whichever is the larger) of the budget for the service or function to which the decision relates; or
- b) be significant in terms of its effects on communities living or working in an area comprising two or more wards within the area of the district of Hart.

Note 2

Cabinet Members

DN	Leader	SA	Digital	RQ	Commercialisation (Cn)	SB	Community (Cy)
SK	Regulatory	AO	Environment	JR	Finance and Corporate Services	GC	Place

Note 3

Service:

JCX	Joint Chief Executive	CS	Corporate Services	P	Place Services
-----	-----------------------	----	--------------------	---	----------------

CSF Community Safety PP Planning Policy TS Environmental & Technical Services
 F Finance H Community Services
 SLS Shared Legal Services MO Monitoring Officer

Note 4

* **This item may contain Exempt Information** - Regulation 5 of the Local Authority (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

EXECUTIVE DECISIONS

Emergency Decision taken

Date	Decision
22 nd March 2020	Invocation of the Hart Emergency Plan
23 rd March 2020	Establishment of structure to deliver COVID-19 response, allocation of resources across the organisation for this purpose.
24 rd March 2020	Discussion start with Capita across the 5 Council’s partnership to assess how the Government Small Business Grants, and Retail, Hospitality and Leisure Grants proposals could be implemented
24 th March 2020	Retention of Head of Community Services based on a negotiated agreement (with commensurate impact on the Head of Environment and Technical Services) – cost £15K
25 th March 2020	To establish a Hart Response Hub will require an IT platform. This could be done inhouse, but would require scarce resources – purchased a system at a cost of £1,000
27 th March 2020	Once £150 reduction is applied to eligible Council Taxpayers, all remaining funds in the hardship fund to be allocated for use by any resident who finds themselves in financial hardship. Until the £150 can be applied, no requests for Council Tax payment will be made of this group
27 th March 2020	Additional resources required for communications, additional resources at additional cost brought in (website reformatted for COVID19)
30 th March 2020	The creation and distribution of a COVID 19 leaflet for all residents
30 th March 2020	Two compartments in Elvetham Heath Nature Reserve closed due problems with visitors congregating at ‘kissing’ gates and also being unable to maintain reasonable social distancing
3 rd April 2020	Agreement to match grant funding from HCC to Community/Voluntary Groups responding directly to the COVID pandemic – cost £5000

Date	Decision
9 th April 2020	Agreed to establishment of Recovery in shadow, whilst response is ongoing
28 th April 2020	Agreement to use of a survey to assess the impact of COVID on the community
9 th May 2020	Commissioned consultants to help with the reallocation of road space for reopening of the high streets, current cost £11,000
1 st June 2020	Jointly commission consultants with Hampshire County Council to prepare a Local Cycling and Walking Infrastructure Plan (LCWIP) – cost £20,000 to enable further bids for funding
5 th June 2020	Additional resources required to enable effective Recovery, whilst providing continuity of business as usual services, as well as continued response. Cost £30,000
5 th June 2020	Commissioned contractors to install and manage traffic management measures in Fleet Road to facilitate social distancing for initial 6 weeks period cost £6k

Urgent Business Continuity Decisions taken.

Date	Decision
13 th March	Contract signed to install Virtual Private Network (VPN) to enable Council systems to be access from home
17 th March	Purchase of new laptops and mobile phones to enable home working.
18 th March 2020	Cessation of car parking charges and on-street parking charge enforcement
18 th March	Commission the purchase of Modern.gov Committee services software
23 rd March 2020	Garden Waste and Bulky Waste Collection Services suspended
22 nd April 2020	Decision to commission White Young Green (and separate legal advice) to investigate waste client team implications arising from BDBC concerns. Cost £15,000
22 nd May 2020	Decision to go 'live' with Discretionary Grants Scheme on 26 th May 2020.
25 th May 2020	Elvetham Heath Nature Reserve fully opened to the public